

REQUEST FOR HOME IMPROVEMENT APPROVAL

ARCHITECTURAL REVIEW COMMITTEE
P.O. BOX 219223
HOUSTON, TEXAS 77218
Fax 281-870-9170

COMMUNITY: _____

OWNERS NAME: _____ HOME PHONE: _____

ADDRESS: _____ WORK PHONE: _____

CITY: _____ ZIP: _____ SECTION _____ BLOCK _____ LOT _____

ALTERNATE ADDRESS: _____

In an effort to provide and protect each individual homeowner's rights and values, it is required that any homeowner or group of owners considering improvement of their property which would effect the exterior appearance of a building or improvements (examples: painting, patio covers, outside buildings, fences, etc.), **MUST** submit a Request for Home Improvement Approval to the Architectural Review Committee **PRIOR** to initiating work on planned improvements. If any change is made that has not been approved, the committee has the right to ask the homeowner to remove the improvement from the property.

Please fill out this form in complete detail.

TYPE OF IMPROVEMENT:

(IF THE PROPOSED MODIFICATION OR REPAIR INVOLVES AN EXTERIOR MODIFICATION OTHER THAN PAINT, STAIN OR ROOF REPLACEMENT, A COPY OF THE LOT SURVEY OR DRAWING OF THE PROPERTY DEPICTING THE LOCATION OF THE PROPOSED MODIFICATION OR STRUCTURE MUST BE ENCLOSED, ALONG WITH THE SPECIFIC DETAIL OF MATERIALS, DIMENSIONS TO INCLUDE HEIGHT, AND PROPOSED FINISH DETAIL OF ANY AND ALL IMPROVEMENTS).

LOCATION:

Front of House _____ Roof of House _____ Garage _____ Back of House _____ Side of House _____

MATERIALS: ** (PLEASE SUBMIT COLOR SAMPLES FOR ANY PAINT, TO INCLUDE PRIMARY AND TRIM/ MUST INDICATE IF PAINTING A SURFACE THAT HAS NOT BEEN PREVIOUSLY PAINTED, WINDOW OR SCREEN TINT, ROOFING MATERIALS, BRICK, OR SIDING)**

**Paint _____ Color _____ Stain _____ Lumber _____ Cedar _____ Brick _____ Concrete _____

Pipe _____ Electrical _____ Other _____ Aluminum _____

DIMENSIONS: Height _____ Width _____ Length _____

DISTANCE FROM BOUNDARY LINES AND/OR MARKED LOT SURVEY :

LOT SURVEY ENCLOSED: YES () NO ()

IF NO, PLEASE USE BLOCK TO THE RIGHT TO EVIDENCE LOCATION OF EXISTING AND/OR PROPOSED IMPROVEMENTS BEGINNING FROM FRONT BUILDING LINE (F.B.L.) INDICATED. ALSO NOTE ANY AND ALL EASEMENTS AND LOT BOUNDARIES.

I understand that the Architectural Review Committee will act on this request as quickly as possible and contact me in writing regarding its decision. Further, I understand that it is my responsibility to ensure compliance with all applicable governmental ordinances, codes, etc. affecting such improvement(s). I understand I am not to begin property improvements until the Architectural Review Committee notifies me of its approval.

*****FAILURE TO SUBMIT THE SURVEY AND REQUIRED INFORMATION
COULD RESULT IN A DELAY AND/OR AUTOMATIC DISAPPROVAL OF
SUBMITTED PLANS.*****

F . B . L .

HOMEOWNER SIGNATURE _____

DATE _____

CONSTRUCTION START/COMPLETION DATE _____

